

# VEHICLE REGISTRATION APPLICATION

**Purpose:** Use this form to apply for registration of your vehicle.

**Note:** You must obtain a Virginia vehicle safety inspection sticker and pay any required local vehicle registration fees to your city or county. For the City of Virginia Beach only, DMV collects local vehicle registration fees.

**Instructions:** Refer to the Registration Information Sheet (VSA 14I) for general registration information. All owners must sign the Certification/Signatures section. Mail completed form with a check or money order (made payable to DMV) to the Titling Work Center at the above address, or present to any DMV Customer Service Center (CSC) or DMV Select.

**Note:** A \$5 service fee per vehicle applies to each renewal transaction conducted in a CSC, unless the renewal is conducted with another transaction that cannot be completed by internet, automated telephone, mail or at a DMV Select.

REGISTRATION INFORMATION			
<b>Registration Period:</b> (check one) <input type="checkbox"/> One Year <input type="checkbox"/> Two Years (\$2 discount applies) <input type="checkbox"/> Three Years (\$3 discount applies) <span style="float: right;">(not available for vehicles subject to emissions testing)</span>			
<b>Registration Type:</b> (check one) <input type="checkbox"/> Original <input type="checkbox"/> Renewal <input type="checkbox"/> Private <input type="checkbox"/> Reissue (Plates & Decals) <span style="float: right;">See Reissue Plates below under Plate Information.</span>			
<input type="checkbox"/> Reissue (Decals Only)	<input type="checkbox"/> Rental Vehicle	<input type="checkbox"/> Transfer License Plate Number: _____	ENTER PLATE NUM
<input type="checkbox"/> For Hire (complete "For Hire Information" section)		<input type="checkbox"/> Ridesharing (Vanpool) (Cannot exceed 16 passengers including driver.) Seating Capacity _____	
<input type="checkbox"/> Amateur Radio Operator Call Letters* -- Specify letters: _____		<input type="checkbox"/> Other: _____	
* Vehicle must be equipped according to Virginia law. <span style="float: right;">SPECIFY</span>			

OWNER INFORMATION			
OWNER'S FULL LEGAL NAME (last, first, mi, suffix) OR BUSINESS NAME (if business owned)		TELEPHONE NUMBER	DMV CUSTOMER NUMBER / FEIN / SSN
CO-OWNER'S FULL LEGAL NAME (last, first, mi, suffix)		TELEPHONE NUMBER	DMV CUSTOMER NUMBER / FEIN / SSN
<b>NOTE:</b> Owners (and Lessees if applicable) MUST provide their residence/home/business address where requested, this address can not be a P.O. Box. You must complete form ISD-01 if you would like your address(es) updated.			RESIDENCE/BUSINESS JURISDICTION
OWNER'S RESIDENCE/HOME/BUSINESS ADDRESS (Apt # if applicable)	CITY	STATE	ZIP CODE
CO-OWNER'S RESIDENCE/HOME/BUSINESS ADDRESS (Apt # if applicable)	CITY	STATE	ZIP CODE
OWNER EMAIL ADDRESS		CO-OWNER EMAIL ADDRESS	

ADDITIONAL INFORMATION			
LOCATION WHERE VEHICLE IS PRINCIPALLY GARAGED <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> TOWN OF _____		IF NEW LOCATION ENTER DATE CHANGED _____	Are any of the owners/lessees on active military duty or service? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF YOU WOULD LIKE YOUR REGISTRATION RENEWALS SENT TO AN ADDRESS OTHER THAN YOUR RESIDENCE/BUSINESS ADDRESS, ENTER IT BELOW.			
REGISTRATION MAILING ADDRESS - OPTIONAL	CITY	STATE	ZIP CODE

LEASE INFORMATION (if applicable)			
LESSEE'S FULL LEGAL NAME (last, first, mi, suffix)		TELEPHONE NUMBER	DMV CUSTOMER NUMBER / FEIN / SSN
LESSEE'S RESIDENCE/BUSINESS ADDRESS	CITY	STATE	ZIP CODE

VEHICLE INFORMATION							
TITLE NUMBER		VEHICLE IDENTIFICATION NUMBER (VIN)		CURRENT PLATE NUMBER	EXPIRATION DATE (mm/dd/yyyy)		
YEAR	MAKE	MODEL	BODY TYPE	AXLES	FUEL	SEATING CAPACITY (including driver)	
EMPTY WEIGHT	GROSS WEIGHT	GROSS VEHICLE WEIGHT RATING GVWR	GROSS COMBINATION WEIGHT RATING GCWR	VEHICLE PRIMARY COLOR		SECONDARY	

FOR HIRE INFORMATION	
Check to indicate how the vehicle being registered will be used. (check all that apply)	
<p style="text-align: center;">PASSENGER CARRIER OPERATIONS</p> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Common Carrier - Regular Route  <input type="checkbox"/> Common Carrier - Irregular Route  <input type="checkbox"/> Nonprofit/Tax-Exempt            * You must also complete the For-Hire Vehicles Registration Request (MCS115)         </div> <div> <input type="checkbox"/> Employee Hauler  <input type="checkbox"/> Contract Passenger Carrier  <input type="checkbox"/> Taxicab         </div> <div> <input type="checkbox"/> Sight-seeing Carrier  <input type="checkbox"/> Non-Emergency Medical Transport  <input type="checkbox"/> Exempt Operations - Passengers *         </div> </div>	<p style="text-align: center;">PROPERTY CARRIER OPERATIONS</p> <div> <input type="checkbox"/> Bulk Property Carrier  <input type="checkbox"/> Property Carrier  <input type="checkbox"/> Household Goods Carrier  <input type="checkbox"/> Exempt Operations - Property         </div>
Do you hold a valid intrastate operating authority certificate/permit? <input type="checkbox"/> YES <input type="checkbox"/> NO If no, and you are a passenger carrier you must also complete the For-Hire Vehicles Registration Request (MCS115).	

**PLATE INFORMATION****New Plates:** (check one)

- ☐ Standard - (Blue and White)      ☐ Mountain to Seashore      ☐ Autumn      ☐ Special Plate (enter type below)\*  
☐ Heritage (Dogwood-Cardinal)      ☐ Patriot      ☐ Great Seal  
☐ Permanent Plate - may be issued to trailers, travel trailers, or semi-trailers; trucks/tractor trucks with a GVWR or GCWR of more than 26,000 lbs.; trucks/tractor trucks with GVWR or GCWR of 7,501 to 26,000 lbs. if used for business only; farm vehicles registered pursuant to § 46.2-698; taxicabs or other motor vehicles performing a taxicab service; common carrier vehicles

Trailer Permanent - one-time fee (check one): ☐ Regular size plate☐ Small size plate (trailer gross weight must be 4,000 lbs or less)☐ For Hire Plate (enter description): \_\_\_\_\_ (examples: Taxi, Passenger For Hire, Truck For Hire, Tow Truck, Tractor For Hire, etc.)**Reissue Plates:** (check one)☐ Lost      ☐ Mutilated/Destroyed      ☐ Illegible      ☐ Confiscated      ☐ I want a new plate design/character combination☐ Reissue Personalized Plates

(Print your personalized character combination as it appears on your current license plates) →

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\* Virginia offers more than 200 unique plates for our citizens. Please visit [www.dmvNow.com](http://www.dmvNow.com) for a listing of special plates available. Not all plates are available for all vehicle types and some special plates require a certification form. Review our website for additional information.

**FARM INFORMATION**

You must complete this section if you entered "Farm Plate" as the special plate in the Plate Information section above.

LOCATION	TYPE OF COMMODITY
ACREAGE	ANNUAL AMOUNT PRODUCED

Virginia Code § 46.2-698 permits a reduced fee for license plates used on farm vehicles with a gross weight of 7,500 lbs or more when used exclusively for farm use and not operated for hire. The reduced fee is one-half that for private carriers, but not less than \$15. Total fees will be calculated at the time of processing.

- Farm plates may be displayed on farm vehicles owned by the owner, renter, or operator of a farm of a size reasonably requiring use of the vehicle to transport:
  - Agricultural products of the farm to market or to other points of sale or processing.
  - Materials, tools, equipment, or supplies which will be used or consumed on the farm, and any other transportation incidental to regular farm operation.
  - Forest products, including forest materials originating on the farm or related to the farm operation.
  - Farm produce, supplies, equipment, or materials to another farm through mutual agreement with the owner of the other farm.
- Non-farm use of the vehicle displaying farm plates is limited to the personal use of the owner and his immediate family in attending church or school, securing medical treatment or supplies, or securing other household or family necessities.
- It is a Class 2 misdemeanor to operate or permit the operation of any farm vehicle on a Virginia highway for purposes other than as provided above (Virginia Code § 46.2-698).
- Farm is defined as one or more areas of land used for the production, cultivation, growing or harvesting of agricultural products, but does not include a tree farm that is not also a nursery or Christmas tree farm, unless it is part of what otherwise is a farm.

**INSURANCE CERTIFICATION**

I/We certify that (check one):

- ☐ This vehicle is insured by a liability policy issued through an insurance company licensed to do business in Virginia and it will remain insured while registered, whether or not it is operated. Penalties are severe for violation of this requirement.
- ☐ This vehicle is not insured; therefore, I am remitting the applicable uninsured motor vehicle fee. (This fee provides no insurance coverage.) A vehicle must be insured with liability coverage when it is registered, and it must remain insured while registered, whether or not it is operated, or the uninsured motor vehicle fee must be paid. Penalties are severe for violation of this requirement.

**CERTIFICATION/SIGNATURES**

I/We certify and affirm that all information presented in this form is true and correct, that any documents I/we have presented to DMV are genuine, and that the information included in all supporting documentation is true and accurate. I/We make this certification and affirmation under penalty of perjury and I/we understand that knowingly making a false statement or representation on this form is a criminal violation.

I/We further certify that if the vehicle has a gross weight of 26,001 pounds or more, I/we are knowledgeable about all applicable state and federal motor carrier safety and hazardous materials laws and regulations.

If I/we are an amateur radio operator and my/our equipment is not operating and/or removed for 90 days, my/our call letter plates will be returned to DMV for regular plates.

An authorized representative must sign for a corporation or company.

APPLICANT/AUTHORIZED CORPORATION/COMPANY REPRESENTATIVE SIGNATURE	DAYTIME TELEPHONE NUMBER (      )	DATE (mm/dd/yyyy)
CO-APPLICANT SIGNATURE	DAYTIME TELEPHONE NUMBER (      )	DATE (mm/dd/yyyy)

**DMV USE ONLY**

CHECK IF NO FEE <input type="checkbox"/>			CSC TRANSACTION FEE (TOTAL RENEWALS X \$5)	CSR STAMP
LICENSE PLATE NUMBER	DECAL MONTH	DECAL YEAR	ADDITIONAL FEE	
REGISTRATION FEE	REISSUE FEE	UMV FEE	FEE TOTAL	