

## APPLICATION FOR A DUPLICATE CERTIFICATE OF TITLE

A. Date of Application \_\_\_\_\_

Odometer reading is \_\_\_\_\_ ☐ miles ☐ kilometers

Declared actual vehicle mileage unless one of the following statements is checked:

☐ Stated mileage exceeds odometer's mechanical limits, orStated mileage is not the actual mileage. WARNING-ODOMETER DISCREPANCY

Vehicle or Boat Title Number \_\_\_\_\_

Serial Number (VIN or HIN) \_\_\_\_\_

Make \_\_\_\_\_

Model/Length \_\_\_\_\_

Body Type \_\_\_\_\_

Year \_\_\_\_\_

Weight \_\_\_\_\_

Owner/Owner's name as it appears on title \_\_\_\_\_

Owners SDDL# or SSN# \_\_\_\_\_

Owner/Owner's Current Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Special Mailing Name \_\_\_\_\_

Special Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

B. **Complete Section B (Lienholder section) only if title indicates a lien****If requesting a printed duplicate certificate of title (must check one):**

Moving to another state – Title required to register vehicle in new state of residence

Insurance Claim/Total loss

Court Order

Name: Change, Addition or Deletion of Owner

Other (MUST BE APPROVED BY DMV): \_\_\_\_\_

**\*\*\*Please note if no reasons above apply, the duplicate certificate of title with lien will be ELECTRONIC and NO PAPER TITLE WILL BE GENERATED\*\*\*****Lienholder Information**

By signing, the lienholder is granting approval for the owner to obtain a duplicate title. The lien will appear on the duplicate title, unless a separate lien release accompanies the application.

1. \_\_\_\_\_  
Lienholder Signature                      Lienholder Name                      Lienholder Address2. \_\_\_\_\_  
Lienholder Signature                      Lienholder Name                      Lienholder AddressC. **Applicant Certification**

As the applicant, I certify that the information shown above is true and correct to the best of my knowledge and that I have not transferred the vehicle or boat described above to another owner, or if it has been transferred, that I am applying for a duplicate title on behalf of the new owner. I certify the original title has been either Lost, Stolen, Destroyed, Mutilated, Illegible or Never Received

Signature(s) of Applicant/Owners \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

My commission expires \_\_\_\_\_ Notary Signature \_\_\_\_\_

**\*\*\*Notary Public Signature and Seal\*\*\*****This application is INVALID unless properly notarized by Notary or DMV agent****Instructions**

1. This Form must be signed in front of a notary public and submitted with the notary public's seal affixed.
2. An odometer reading is required on vehicles 9 years old or newer, and on vehicles with a gross vehicle weight of 16,000 lbs. or less.
3. If a lien is indicated on the title record, a lien release must be submitted or lienholder must complete Section B.
4. If the duplicated title is to be mailed to someone other than the owner, the mailing instructions must be indicated on the form.
5. If someone authorized to sign for an owner through a power of attorney is signing this form, a copy of the power of attorney form is required. The original power of attorney form should be retained in the event it is needed for assigning the duplicate title.
6. **Once the form is completed along with a \$10 fee, it can be returned to your County Treasurer's Office or it can be mailed to:**  
Division of Motor Vehicles, Duplicate Title Section, 445 E. Capitol Avenue, Pierre, SD 57501-3185.